

Financial Information

All the fine print that we would like you to know...up front!

Thank you for choosing to participate in a program at the National College of Business. We are excited at the prospect of what results you will achieve with you and your team involved in ongoing training & development. Please read through the following and acknowledge your understanding at the bottom of the page and to show you are clear on everything. Your Business Guru will answer any additional questions you may have.

Business Mastery Program

1. The Business Mastery program has a \$295 application fee. If your application is accepted for a program start date and for whatever reason you need to change this date, there will be a \$200 transfer fee to do so. If your application is unsuccessful, the application fee is refundable.
2. On the 1st day of your program, you will be given two options to settle the balance. Either:
 - Fix up the remaining balance in full on the day via cheque, credit card or EFT and receive a 3 month complimentary Eagle Training Membership for up to 3 people on your team.
 - Utilise a payment plan to spread the instalments over 3, 6, 9 or 12 months. There is an interest component that will be incurred for this service and will vary based on the payment term that you decide upon. Instalments will be deducted by an external finance company from either your nominated bank account or credit card.

Please indicate your preference.
3. All financial paperwork must be completed on the 1st day of the program. The Business Mastery program is not a pay as you go arrangement.
4. The program has a 100% money back guarantee. If you feel that after participating and completing the program in full, that you have not received an increase in value to your business equal to twice what you invested in the program, the NCB will refund your total investment in full. This will be refunded within 21 days provided your refund request has been made in writing as per our quality guarantee.

Certificate IV Courses

1. The Certificate IV program has a \$200 enrolment fee. If your application for funding is accepted and your employee is registered into the course, there will be an additional \$200 transfer fee if a date change is required. If your employee is ineligible for funding, the enrolment fee will be refunded within 21 days.
2. The initial deposit is to secure your staff member's position in the program. Prior to commencing the program you will be given two options to settle the balance. Either:
 - Fix up the remaining balance in full at least 7 days prior to the course commencement via cheque, credit card or EFT.
 - Utilise an instalment payment plan to spread the instalments over a maximum of 6 months. This will incur an interest component of between 5 – 10% and instalments can be taken from either your nominated bank account or credit card.

Please indicate your preference.
3. The Certificate IV course is not a pay as you go arrangement.
4. Should a trainee leave the course due to their employment finishing and they have completed less than 50% of the program, a credit towards the same or another NCB course to the value of 50% of the course investment will be available. If more than half of the trainee's program has been completed then no refund or credit will be available. A credit request must be made in writing on business letterhead.

Eagle Training Program

1. The membership is in the name of the business and is not transferable to another business.
2. Your membership investment will be directly debited from a nominated bank account or credit card every month in advance.
3. Your membership is for a minimum of 12 months. After this period it will continue on a monthly basis until requested in writing to discontinue the membership. Membership cancellations must be in writing and on business letterhead.

I understand the above completely and I am looking forward to investing in my business success.

Name: _____ Date: _____

Signed: _____

Business Guru: _____ Signed: _____

Thank you for taking the time to complete this part of the application. What payment method would suit you best to secure a position for the program?

* Cheque (made to the National College of Business) * Cash * Visa * Master Card * AMEX (3% fee applies) * Direct Deposit

----- Expiry Date ____/____

Electronic Funds Transfer A/C Name: National College of Business BSB: 014704 A/C #: 492739476

Initial Investment Amount: \$

Deposit Paid: \$

Balance Due: \$

Receipt No: